

CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION

AGENDA

Special Meeting August 16, 2018 at 8:00 a.m.
Clinton Township Middle School Auditorium

CALL TO ORDER: _____ called the meeting to order at _____ p.m.

PUBLICATION OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on August 14, 2018.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

ROLL CALL

	Present	Absent	Time of Arrival after meeting has been called to order
Ms. Maria Grant			
Mrs. Rachel McLaughlin			
Mrs. Lana Brennan			
Mrs. Mary Beth Brooks			
Dr. Jeffrey Foy			
Mr. Robert Holliday			
Mr. Kevin Maloy			
Mrs. Alissa Olawski			
Mrs. Yehara Raddalgoda			

Present: *District Administrators:*
_____ Michele Cone, Acting Superintendent of Schools
_____ Mr. Richard J. Kilpatrick, Business Administrator/Board Secretary

Also Present: _____ Vito Gagliardi, Esq., Board Attorney

PLEDGE OF ALLEGIANCE: _____ led the Board in the Pledge of Allegiance.

PROCESS GUARDIAN: _____ was appointed Process Guardian.

PRESIDENT'S COMMENTS/REPORT

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Action Items NONE

PUBLIC COMMENTS – AGENDA ITEMS ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE, AS PER BOARD OF EDUCATION BYLAW #0167, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

FIRST RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE, AS PER BOARD OF EDUCATION BYLAW #0167, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Items NONE

Informational:

- The date of the Board of Education's next regular meeting is scheduled for Monday, August 27, 2018 at 7:30 p.m., in the Auditorium of Clinton Township Middle School.

COMMITTEE REPORTS

FACILITIES/FINANCE:

Kevin Maloy- Chair; Alissa Olawski, Maria Grant, Lana Brennan

Action Items 19-FF-031 through 19-FF-041

Action 19 FF-031:

BE IT RESOLVED that the Board of Education hereby approves the use of HC ESC to provide bus service on August 30, 2018, for the purpose of Kindergarten 'pre-runs', and at a cost of \$ 50.25 per hour for no longer than 3 hours and a maximum cost \$ 150.75.

Action 19-FF-032:

BE IT RESOLVED that the Board of Education hereby amends prior motion 19-FF-016 (July 23, 2018) to reflect the amount of the renewal for Schoolmint as \$5,000.

Action 19-FF-33:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy #6471 "School District Travel." Only overnight stays are eligible for meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

<i>Employee/School</i>	<i>Program Title/Location</i>	<i>Date</i>	<i>Cost</i>	<i>Mileage</i>	<i>Lodging/Meals</i>
Allison Cornyn (PMG)	Pediatric Emergencies For Non-Hospital Providers Hillsborough, NJ	8/17/18	\$110.00	OMB	N/A

Action 19-FF-034:

BE IT RESOLVED, that the Board of Education hereby approves Richard J. Kilpatrick as the District's Qualified Purchasing Agent until such time as he earns his QPA designation or for up to one year, whichever comes first.

Action 19-FF-035:

BE IT RESOLVED that the Board of Education hereby approves the following software subscription renewals:

Vendor	Purpose	Cost
Go Guardian Renewal plus additional licensing	Browsing security software	\$ 7,446.10
School Messenger Renewal	Student Info System/Emergency alert system	\$ 5,868.75

Action 19-FF-036:

BE IT RESOLVED that the Board of Education hereby approves the use of the firm Robert Half, a Temporary Employment Agency, to hire temporary staff employee, Vicki Rimes, to assist the Board Office in administrative duties in the human resources area, for a period of 4-8 weeks at an hourly rate of \$ 41.78 per hour, for a 35 hour work week and a cost not to exceed \$ 12,000.

Action 19-FF-037:

WHEREAS; the CTSD Board of Education and DVRHS entered into a Shared Service Agreement for Student Transportation Administration, Vehicle Maintenance/Inspection and Fueling Services on June 26, 2018 (the "Agreement"); and

WHEREAS; CTSD and DVRHS wish to amend the agreement to address specific language concerning the use of parent e-Mail address in order to provide service to our transported students,

NOW THEREFORE, Paragraph 1 of the Agreement is amended to include the following:

"The Transportation Administration services provided pursuant to Paragraph 1 of the Agreement shall also include notifying parents of CTSD students via electronic mail ("e-Mail") of their students' bus route(s). CTSD shall provide DVRHS with e-Mail addresses for the parent of students who will be transported by contracted service providers. Such e-Mail addresses shall be used by DVRHS for this sole purpose. DVHRS acknowledges and agrees that the parent e-Mail addresses that are provided to them by CTSD are confidential and cannot be sold by DVRHS to any third parties, used for advertising of for any purpose other than notifying CTSD parents of their students' bus route(s)."

Action 19-FF-038:

WHEREAS; the Delaware Valley School District (DVSD) provides bus routes to area schools; and

WHEREAS; the Board of Education contracted with the DVSD for six double routes during the 2017-18 school year; and

WHEREAS; the Reorganization of schools has reduced the need to use DVSD bus routes during the 2018-19 school year,

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby approves using DVSD for two double (tiered) bus routes for the 2018-19 school year to meet the needs of transporting a portion of the District's students at a cost of \$ 47,784.82 per bus and a total not to exceed \$ 95,569.64.

Action 19-FF-039:

WHEREAS, the Hunterdon County ESC (HCEC) provides bus routes to area schools; and

WHEREAS, the Board of Education contracted with the HCEC to meet its need to transport its students during the 2017-18 school year with fifteen double (tiered) bus routes; and

WHEREAS, the Reorganization of schools has reduced the need to use HCEC bus routes during the 2018-19 school year,

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby approves using HCEC for 12 double (tiered) bus routes for the 2018-19 school year to meet the needs of transporting a portion of the District's students at a cost of \$ 50,544 per bus and a total not to exceed \$ 615,687.

Action 19-FF-040:

WHEREAS, the Board of Education approved a Reorganization Plan for the District's schools at its June 25 2018 meeting; and

WHEREAS, the Board of Education approved a contract with Paramount Moving company to assist in moving furniture, equipment, supplies and teaching materials between schools to accommodate the Reorganization Plan; and

WHEREAS, the original scope of the move was partially underestimated; and

WHEREAS, the Paramount Moving company has been faithfully, expeditiously, and, economically meeting the moving needs and demands of the District that have been asked of them; and

WHEREAS, the District required significantly more boxes to pack up items in the classrooms that were to be moved,

NOW THEREFORE BE IT RESOLVED that the Board of Education hereby amends its contract with Paramount to reflect the additional materials and services provided to accomplish the moving needs that insure a successful implementation of the District's Reorganization Plan at a cost not to exceed \$15,500 :

Additional Materials: \$ 3,000

Additional Moves (Ext & Int): \$ 12,500

Not To Exceed \$15,500 Total additional costs incurred

Action 19-FF-041:

WHEREAS, the Board of Education's first concern is always the safety and security of its students, teachers, staff, and visitors; and

WHEREAS, the District is committed to following recommendations made by recognized experts on school safety like the 'Center for Safe Schools'; and

WHEREAS; the 'Center for Safe Schools' recommends numbering all points of entrance, egress, and rooms on the outside of a school building; and

WHEREAS, the Clinton Township School District's Leadership Team has reviewed and approved a plan to meet this recommendation; and

WHEREAS, the District has obtained quotes from interested vendors to meet the specifications,

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby approves the purchase of goods and service from Fastsigns of Flemington to number each building in the District, per the agreed upon plan, at a cost not to exceed \$ 9,000.

Board of Education Roll Call Vote

	Mrs. Brennan	Mrs. Brooks	Dr. Foy	Mr. Holliday	Mr. Maloy	Mrs. McLaughlin	Mrs. Olawski	Mrs. Raddalgoda
Motion								
Aye								
Nay								
Abstain								
Absent								

PERSONNEL/NEGOTIATIONS:

Personnel: Alissa Olawski – Chair; Rachel McLaughlin, Maria Grant,
Negotiations: Maria Grant - Chair; Kevin Maloy, Alissa Olawski
Action Items 19-PN-036 through 19-PN-043

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS, AND THAT ALL SALARIES ARE PRORATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.

Action 19-PN-036:

*BE IT RESOLVED that the Board of Education hereby approves a change in position for **Grace Balog** from World Language Teacher at CTMS to District ESL Teacher (replacing Lauren Welch on Leave) effective August 28, 2018 through September 30, 2018.*

Action 19-PN-037:

BE IT RESOLVED that the Board of Education hereby accepts the resignations from the following staff as indicated;

Employee	Position	Location	Dates (Notification/Effective)
Christine Quense	4th Grade Teacher	RVS	August 6, 2018/ October 5, 2018
Michael Alfano	PE/Health Teacher	RVS	August 6, 2018/October 5, 2018
Amy Gittins	4th Grade In-Class Support Teacher	RVS	August 14, 2018/October 13, 2018
Christine Laudato	4th Grade Teacher	RVS	August 14, 2018/October 13, 2018

Action 19-PN-038:

BE IT RESOLVED that the Board of Education hereby approves the employment of new Teaching professionals for the 2018-19 School Year as indicated:

Name	Position	Salary	Guide	Effective Date
Erin Porter (replaces Julia Beckman)	Music Education, RVS	\$ 52,340	BA, Step A	August 28, 2018
Kristel Gallagher (replaces Sandy Fitzpatrick /Tfr to K)	Grade 1, PMG	\$ 52,340	BA, Step A	August 28, 2018
Joanna Strauch (replaces Lauren Smith)	School Psychologist, CTMS	\$ 67,342	MA +30 (in field), Step J	August 28, 2018
Amanda Murphy (replaces Christine Quense)	Grade 4, RVS	\$ 54,840	MA, Step A	August 28, 2018
Tara Klamik (replaces Amy Gittins)	Grade 4 ICS, RVS	\$ 59,580	MA, Step E	August 28, 2018
Jacob Wainwright (replaces Michael Alfano)	Physical Education, RVS	\$ 52,340	BA, Step A	August 28, 2018
Nidia Pinzon (replaces Grace Balog)	World Language, CTMS	\$ 65,580	MA +60, Step H	September 3, 2018
Laura Krupnik (replaces Kelly Oakes)	Pre-K, SRS (.64 FTE)	\$ 41,171	MA +30, Step H	August 28, 2018

Kelsie Decker (replaces Christine Laudato)	Grade 4 Teacher (Change in appointment from July 31st Approval)	\$ 52,340	BA, Step A	August 28, 2018
Meghan Erb (replaces Nicole Fuentes)	Special Education Teacher	\$ 52,340	BA, Step A	August 28, 2018

Action 19-PN-039:

BE IT RESOLVED that the Board of Education hereby approves the employment of a new Secretary for the 2018-19 School Year as indicated:

Name	Position	Salary	Guide	Effective Date
Krista Michalski (replaces Kristine Voorhees)	Secretary, .5 FTE PMG	\$ 20,035	Step 01	August 20, 2018

Action 19-PN-040:

BE IT RESOLVED that the Board of Education hereby approves a change in assignment for **Kristina Knapp** to 8th Grade .5 FTE ICS and .5 FTE Special Education Teacher from 7th Grade ICS/Special Education Teacher.

Action 19-PN-041:

BE IT RESOLVED that the Board of Education hereby approves a change for a Pre-K position from .5 FTE to .62 FTE.

Action 19-PN-042:

BE IT RESOLVED that the Board of Education hereby approves the employment of new Business Office professionals for the 2018-19 School Year as indicated:

Name	Position	Salary	Effective Date
Kathleen Amiano (replaces Debra Krupp)	Human Resources Coordinator	\$ 67,000	September 3rd, 2018 (Anticipated)
Robyn Bennett (replaces Cheryl)	Assistant to the Business	\$ 51,000	September 17, 2018 (Anticipated)

Zarra)	Administrator		
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Action 19-PN-043:

BE IT RESOLVED that the Board of Education approves the following resolution:

WHEREAS, employee ID # 49843659 was suspended with pay, as provided by law, beginning Aug 3, 2018, pending a review of the suspension with pay, beginning August 3, 2018, of employee ID # 49843659 , pending a review of unacceptable actions involving district property that were discussed with the employee; and

WHEREAS, there was an investigation performed to determine the scope and reasons for the employee's actions; and

WHEREAS, it has been determined the employee's actions were unacceptable; and

WHEREAS, the Acting Superintendent of Schools has recommended, that employee ID # 49843659 be placed on a six month probation period, evaluated every two months during this period, and his actions summarized and reported to the Acting Superintendent at the conclusion of the probation period; and

WHEREAS, the Acting Superintendent of Schools also recommends that Employee ID # 49843659 forfeit an amount equal to one month's adjustment increment as negotiated, approved, and ratified for FY 2018-19 payable the first pay cycle the FY 2018-19 adjustment increment is paid to CTSD employees; and

WHEREAS, employee ID # 49843659 has admitted to the unacceptable behavior and agreed to the Acting Superintendent's Recommendations; and

WHEREAS, the Acting Superintendent further recommends the reinstatement of Employee ID # 49843659 effective immediately; and

THEREFORE BE IT FURTHER RESOLVED that, by copy of this resolution, the Board Secretary advise said employee of this action within ten (10) days as provided by N.J.S.A. 18A:29-14.

Board of Education Roll Call Vote

	Mrs. Brennan	Mrs. Brooks	Dr. Foy	Mr. Holliday	Mr. Maloy	Mrs. McLaughlin	Mrs. Olawski	Mrs. Raddalgoda	Ms. Grant
Motion									
Aye									
Nay									
Abstain									
Absent									

POLICY/CURRICULUM

Rachel McLaughlin – Chair; Yehara Raddalgoda, Jeffrey Foy, Mary Beth Brooks
Action Items 19-PC-011 through 19-PC-012

Action 19-PC-011:

BE IT RESOLVED that the Board of Education hereby approves the following software subscription renewals:

Vendor	Purpose	Cost
Follett Destiny Renewal	Library Catalog Software	\$ 5,683.13
Gale Biography Renewal	Biography resource for the Library	\$ 1,086.99
Noodle Tools Renewal	Research platform used at CTMS Library	\$ 224.00
Brain Pop - Moving license from SRS to CTMS and adding the ELL product	Educational software resource used by teachers.	\$ 516.09

Action 19-PC-012:

BE IT RESOLVED that the Board of Education hereby approves the first reading of Policy 3282, *Social Media*, and corresponding Regulation as presented to the Board.

Board of Education Roll Call Vote

	Mrs. Brennan	Mrs. Brooks	Dr. Foy	Mr. Holliday	Mr. Malov	Mrs. McLaughlin	Mrs. Olawski	Mrs. Raddalgoda	Ms. Grant
Motion									
Aye									
Nay									
Abstain									
Absent									

FEASIBILITY OF SCHOOL CLOSING

Maria Grant – Chair; Rachel McLaughlin, Jeff Foy, Mary Beth Brooks

OLD BUSINESS

NEW BUSINESS

SECOND RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

WHEREAS, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. The nature of the matter, described as specifically as possible without undermining the need for confidentiality reviewing hearing information before the Board pursuant to N.J.S.A. 18A:37-13.2 et. seq., attorney-client privilege, personnel, and negotiations, and;

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the meeting shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.

Action may be taken upon return.

Time:

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays; _____ Abstain; _____ Absent)

***BE IT RESOLVED** that the Board of Education hereby approves reconvening the regular Board meeting.*

Time:

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays; _____ Abstain; _____ Absent)

ADJOURNMENT

Action 19-AJ-:

***BE IT RESOLVED** that the Board of Education hereby adjourns this meeting.*

Time:

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays)